

## **Marion County Hospital District**

The regular scheduled meeting of the Board of Directors of the Marion County Hospital District was held on **Thursday the 13th day of November 2025 at 6:00 P.M.** in the meeting room of the office of the Hospital District at 1113-B North Walcott Street in Jefferson, Texas.

**Board Members Present:** Vice-Chair/Acting Chair: Karen Kent; Board Treasurer: Paulette Cooper; Board Secretary: Susan Anderson; Board Director: Vivian Foster; Board Director: Michelle Ready;

**Board Members Absent:** Board Director: Scott Nash

**Staff in Attendance:** Office Manager: Alicia Belt; Office Clerk: Debbie Graves

**Public in Attendance:** Will Thomas, Jim Morris, Kellie Morris, Glen Farris, Becca Moore, Marshall Muse, Tammy Cornett

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1. The meeting was called to order at 6:00 p.m. by Vice-Chair/Acting Chair, Karen Kent and a quorum established.
2. Public Comments: There were no public comments but a check along with Affidavit was presented and signed by Tammy Cornett and receipt notarized by Office Manager, Alicia Belt.
3. Presentation by Mr. Will Thomas, Marion County Health and Resource Coalition. Mr. Thomas discussed the MCHARC organization that is committed to promoting health, wellness, and resource accessibility for all residents of Marion County. MCHARC helps connect individuals with vital resources and services for preventive health care for those in need. They work with UT Health in Tyler and Texas A&M providing community events such as health fairs, wellness event and networking. The MCHARC is wanting to collaborate with the hospital district to better serve residents of the county.
4. Vice-Chair/Acting Chair Karen Kent officially swore in Susan Anderson and Vivian Foster for 2025-2027 term by taking the Oath of Office and completed by signing during the regular scheduled meeting with Becca Moore, Moore Insurance Agency, to sign off for receipt of Director Bond.
5. Discussion began regarding Nominating and Appointing the Executive Committee for FY 2025-2026. Vivian Foster made a motion to appoint Karen Kent as Chair, as well as continuation of Susan Anderson as appointed Secretary and continuation of Paulette Cooper as appointed Treasurer. Additionally, Michelle Ready made a motion to appoint Vivian Foster as Vice-Chair. Motions were seconded by Paulette Cooper. All in favor. Motion carried.
6. Discussion began regarding the board member applications. Both applicants, Glen Farris and Jim Morris introduced themselves to board and to public in attendance. They both spoke briefly on their past experience and community involvement.
7. CLOSED EXECUTIVE SESSION. The board entered into closed session at 6:31 pm

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8. Reconvene in Open Session at 6:48 pm.
9. Action was taken on the board member vacancy. Motion by Vivian Foster to accept and appoint the board open position to Glen Farris. Second by Paulette Cooper. In favor were Vivian Foster, Paulette Cooper, Michelle Ready. Susan Anderson abstained from vote based on personal conflict. Majority vote was reached. Motion carried.
10. Motion by Michelle Ready to approve as written October 9, 2025 Regular Board Meeting Minutes. Second by Vivian Foster. All in favor. Motion carried.
11. Motion by Vivian Foster to approve payroll from October 15-31, 2025 and November 1 – 15, 2025 as presented. Second by Paulette Cooper. All in favor. Motion carried.
12. A discussion was held regarding the current status of the Tobacco Fund and expenditures made during the month of October. Beginning balance of \$98,136.08 minus expenses for new conference table, chairs, TVs and computers. Also adding that this account is a money market account with \$62.51 of interest for month of October. Which left a balance of \$89,270.06 in the Tobacco Fund account. Karen Kent and Office Manager, Alicia Belt provided an informational briefing outlining the Tobacco Funds received by the hospital district and the guidelines for how these funds may be appropriated. No formal action was taken concerning the remaining balance in the account at this time.
13. Discussion was had regarding cleaning services for All Lanes office. Quote for cleaning service had been provided to Lessee. Lessee is not wanting to change cleaning services at this time. More discussion with Lessee will take place and will be put on agenda for next month's board meeting for discussion and resolution. No action taken at this time.
14. Consider Financial Reports. Board reviewed financial reports. There were no changes or corrections noted to reports. Karen Kent reported on the First National Bank CD #1 regarding renewal rate at 3.00%. Motion by Susan Anderson to renew the CD#1 for \$50,000.00 with the new rate of 3.00%. Second by Vivian Foster. All in favor. Motion carried.

Motion by Paulette Cooper to approve all reports and file for audit. Second by Vivian Foster. All in favor. Motion carried.

15. Office Manager informed the Board of the following items:
  - A. Recommendation by Arthur at IT Outsource that hospital district does not change internet provider and that district currently has best option provided. The internet connectivity using current provider has improved greatly with purchase of new computers.

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- B. There has been a lot of progress on FY 2024/2025 Audit. Audit is going very well and looks to be on track at this time. The only items left for upload are the November Board Minutes and November Bank Statements.
- C. Office Manager reported on the TIHCA Conference, highlighting several items that were key take aways from the conference including:
  - 1. Indigent Application provided by Texas Health and Human Services via IHS.
  - 2. Case Reviews every 6 months
  - 3. Prudent Person Principle for clients who have been on program for several years
  - 4. Discussing Valid ID (current ID) to be on program
  - 5. Separate Medicaid program for female clients who have been diagnosed with breast or cervical cancer
  - 6. Requirement per Chapter 61 for hospital to notify hospital district within 72 hours of emergency room visit or by mail within 5 business days of service, or claim can be denied
  - 7. HIV Medications – Ryan White HIV/AIDS Program available
  - 8. Asking for money app statements (Cash App, Venmo, Zelle) from clients in lieu of or along with bank statements
  - 9. Texas Care RX Program for clients who need additional help with prescriptions
  - 10. Transportation through contractor for getting clients to/from doctor appointments

Motion by Michelle Ready to accept the Texas Health and Human Services Applications replacing the current 11 page application for services. Second by Vivian Foster. All in favor. Motion carried.

### **16. Committee Reports**

- A. Building and Maintenance Committee
  - 1. Handyman/Maintenance/Yard Work – all furniture was salvaged and hauled to Marshall dump. Yard and roof were cleaned. Weekly blowing of pine needles and leaves will continue until no longer needed. All tables and chairs were assembled
  - 2. Building Inspection Tick List – One light remains in All Lanes office bathroom to be replaced. All smoke/CO2 detectors have been tested. Batteries to be replaced and the purchase of 6 more for kitchen and halls of all offices. List of completed items were detailed in invoice.
  - 3. Gutters for building.  
Motion by Susan Anderson to approve the purchase of gutters from Sam's Gutters & Construction, LLC for \$6,355.00. Second by Vivian Foster. All in favor. Motion carried.

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- B. Indigent Healthcare Representative
  - 1. No items for discussion
- 17. CLOSED EXECUTIVE SESSION. The board entered into closed session at 8:04 pm
  - A. Deliberations concerning personnel matters. (Pursuant to Government Code 551.074).
  - B. Deliberations involving Medical or Psychiatric Records of Individuals, (pursuant to Government code 551.0785).
- 18. Reconvene in Open Session at 8:27 pm
  - A. Motion by Susan Anderson to accept Indigent Care Case number 2526-02, 2526-03, 2526-04 for Indigent Care Program as applicants qualify. Second by Vivian Foster. All in favor. Motion carried.
  - B. Motion by Michelle Ready to give Office Manager Alicia Belt a 3.00% raise effective December 1, 2025. Second by Vivian Foster. All in favor. Motion carried.
- 19. Recommendations for Next Month's Agenda.
  - A. Update and approve Office Holiday Schedule for 2026
  - B. Update on All-Lanes Office Cleaning
  - C. Discuss and take action on Transportation (Go Bus) Contract
  - D. Discuss and take action on ADA Compliance for the website
  - E. Swear in New Board Member and sign bond
  - F. Update on CD
  - G. Indigent Care FY Report
  - H. Update on collaboration with MCHARC and streamlining Medicaid application process
  - I. Update flyer on "Why We Pay MCHD Taxes"
- 20. Motion to adjourn by Susan Anderson. Second by Paulette Cooper. All in favor. Motion carried.

Meeting Adjourned: 8:37 pm

Duration of Meeting: 2 Hours and 37 minutes

Susan Anderson Approved in Open Meeting on December 11, 2025.